ACTIVITY CODE SUMMARY DESCRIPTIONS

OUTREACH

Code 1   Medicaid Programs
Identifying children potentially eligible for Medicaid &informing them/their families of EPSDT/health services.

Code 2   Non-Medicaid Programs
Informing children/families about Non-Medicaid programs & how to access.

ASSISTING WITH ELIGIBILITY

Code 3   Medicaid Program
Helping families apply for Medicaid

Code 4   Non-Medicaid Programs
Helping families apply for SSI, CHPP, day care, etc.

DIRECT SERVICES

Code 5   First Aid, Patient Counseling, Therapeutic Care
Providing direct services including patient assessment, follow-up, counseling & all related paperwork (including ASHR entry).

SERVICE REFFERAL, COORDINATION & MONITORING

Code 6   Medical Services
Making referrals for coordinating and/or monitoring delivery of medical & mental health services. Note: Does NOT include State DOE-mandated vision screening, immunizations & entry exams.

Code 7   Non-Medical Services
Making referrals for coordinating and/or monitoring delivery of social, educational & other services. Note: Does NOT include State DOE-mandated services listed above.

PROGRAM PLANNING, DEVELOPMENT & INTRA/INTERGENCY COORDINATION

Code 8   For Medical Services
Developing systemic strategies to improve the coordination & delivery of medical/dental/mental health services to students.

Code 9   For Non-Medical Services
Developing systemic strategies to improve the coordination & delivery of non-medical and/or DOE-mandated services to students.

ADMINISTRATION

Code 10   Supervision & Training
Supervising/being supervised & attending training & staff or school meetings.

Code 11   Uncompensated Time
Any uncompensated time for example lunch time.

SCHOOL-RELATED & EDUCATIONAL

Code 12   School-Related & Educational Activities
Examples:
   • Conducting group/class health education such as Open Airways & violence prevention & anti-smoking campaigns.
   • Record-keeping for school immunizations, vision screening & entry exams (DOE-mandated).
   • Organizing student records at beginning & end of year.
   • Preparing student records for transfers.

INDIVIDUAL EDUCATIONAL PROGRAM (IEP)

Code 13   Individual Education Program (IEP)
Any IEP functions, tasks and services provided.

Overall Note : Record-keeping for any activity is generally included in the time spent on that activity.